

Rum River Sno Riders, Inc.

BY-LAWS

January 15, 2019

ARTICLE I NAME AND LOCATION

SECTION 1. The name of this corporation shall be the Rum River Sno-Riders, Inc.

SECTION 2. Its official mailing address shall be P.O. Box 63, Milaca, MN 56353.

SECTION 3. Its Club House is located at 14394 105th Ave, Milaca, MN 56353

SECTION 4. Other offices for the transaction of business shall be located at such places as the officers deem necessary from time to time determine.

ARTICLE II PURPOSE

The purpose of this Club shall be to promote snowmobile safety and improvement of snowmobile trails and conditions in Central Minnesota. This will be done by promoting good conduct, sportsmanship and conservation practices along with maintaining good relations with land owners and governmental agencies. The Club has been formed as a non-profit organization in which no individual will financially or personally benefit. The assets and income of the Club shall not be distributable to, or benefit any Club officer, member, or any other individual except for reimbursements of Club approved expenses. The Club is organized exclusively for purposes pursuant to Section 501(c)(3) of the Internal Revenue Code.

ARTICLE III MEMBERSHIP

SECTION 1. Membership may be either for a single person or family. A family is defined as a married couple including children up to the age of eighteen (18) or children over eighteen (18) living at home and attending school.

SECTION 2. Membership shall be paid by the corporation for the person who stores the grooming equipment inside during non-use months.

SECTION 3. Membership dues will be \$35.00 per individual or married couple of which \$20.00 will go towards MN USA membership.

SECTION 4. Membership renewal dues shall be payable at the first regular meeting in September.

SECTION 5. Application for membership accompanied by yearly dues shall be filed with the Vice President at any regular meeting of the Club.

SECTION 6. Lifetime membership shall be a free membership for any member of the Club or a person who is age of 65 or has been a continuous member for over 20 years and has distinguished themselves in furthering the cause of the Club. This can be obtained by submission of a nomination and review by the Club Officers with a subsequent vote by two-thirds majority of the general membership present or by proxy at any regular club meeting.

SECTION 7. There shall be no residency requirements.

SECTION 8. Any member acting contrary to these bylaws or intentionally acting in such a manner as to reflect discredit upon the Club, its members, or its activities, may, be removed by active officers. The member being removed will be given formal written notice of their removal. This paragraph shall also apply to impeachment of officers. Any dues paid shall be forfeited in the event of such expulsion

ARTICLE IV MEMBERSHIP MEETING (VOTING)

SECTION 1. Membership meetings shall be held at 7:30 p.m. on the first (1st) and third (3rd) Tuesdays of the month from October through March and the first (1st) Tuesday of the month from April through September at the Club House or such place as designated by the officers. Whenever such days fall upon a legal holiday, the meeting shall be held on the next succeeding week.

SECTION 2. A special meeting of the membership, to be held at the same place as the annual meeting may be called at any time by the president and in his/her absence by the vice president or by the officers.

SECTION 3. Notice of the time and place of all annual and special meetings shall be emailed by the secretary to each member to the last known email address of said member at least five (5) days before the date of all annual and special meetings. The meeting notice will also appear on the Clubs website www.rumriversnoriders.org

SECTION 4. The president, or in his/her absence, the vice president shall preside at all such meetings.

SECTION 5. Voting Eligibility: A member must be in the Club six (6) months and have attended a minimum of three (3) meetings to be eligible to vote on any club business.

SECTION 6. At every such meeting, each member shall be entitled to cast one (1) vote, which vote may be cast by him/her either in person or by proxy. All proxies shall be in writing and shall be filed with the secretary and by him/her entered of record in the minutes of the meeting.

SECTION 7. Every member over the age of eighteen (18) shall have the right to vote in person or by proxy for as many persons as there are officers to be elected.

SECTION 8. A quorum for the transaction of business shall consist of ten percent (10%) of members representing a majority of membership; but the members present at any meeting, though less than a quorum may adjourn the meeting to a future time without notice other than an announcement at the meeting.

SECTION 9. Annual meeting will be described as the first meeting in April.

ARTICLE V DONATIONS

SECTION 1. The Club's Charitable Gambling is required to donate a minimum of 30% of its profits to community organizations and causes.

SECTION 2. All requests for donation must be made in person at a regular club meeting. The requester must fill out a Request for Donation form and present their request in person at a regular Club meeting.

SECTION 3. If the requestor is a non-profit, they must provide a copy of their non-profit paperwork.

SECTION 4. The requestor must present formal quotations if they are asking for the donation to be used to purchase equipment or be used for specific project.

SECTION 5. The Club will approve or deny the request at the next regular scheduled Club meeting following the formal in-person request.

ARTICLE VI EQUIPMENT OPERATIONS

SECTION 1. Members in good standing and over the age of eighteen (18) will be eligible to operate Club owned equipment and vehicles.

SECTION 2. Any member found to misuse, or abuse Club owned equipment and vehicles will have their operation privileges revoked for a period of thirty (30) days.

SECTION 3. Reinstatement of operation privileges will be the decision of the Club President.

ARTICLE VII OFFICERS

SECTION 1. The officers of this corporation shall be a president, vice president, secretary, treasurer, trail coordinator and grooming coordinator and will be club elected position. Trail coordinator and Grooming coordinator may have an assistant who shall be elected for the term of one (1) year and shall hold the office until their successors are duly elected and qualified. More than one office may not be held by the same person. No two (2) offices shall be held by members of the same family or household.

SECTION 2. Officer and non-Officer nominations shall take place during the 2nd meeting in March. To be eligible, for an Officer position, a member must have been a club member for a minimum of one (1) year and have attended a minimum of 3 meetings in the past 6 months. Review of the ballot shall take place during the second meeting in March. Officers will be elected during the annual meeting in April. All offices will be effective with the annual meeting. Officers have no term limits.

SECTION 3. The President is required be the Chief Executive Officer (CEO) of the Charitable Gambling organization and shall preside at all club membership and gambling Audit Board meetings. The president shall execute all contracts of the corporation and shall perform all such other duties as are incident to his/her office. In case of the absence or disability of the president, his/her duties shall be performed by the vice president with the exception of Gambling CEO duties which will become the responsibilities of the Gambling Manager.

SECTION 4. Chief Executive Officer (CEO) and President shall be the same person and be the principal executive officer of the Club. They shall oversee all aspects of the Clubs Charitable Gambling including but not limited to:

- I. Knowing the lawful gambling statutes and rules and following them.
- II. Must attend the Gambling Manager Seminar offered by the Minnesota Gambling Control Board.
- III. Making sure that all information in applications and other documents is true, accurate, and complete; and notifying the Gambling Control Board of any changes in application information.
- IV. Authorizing the Gambling Control Board access to the organization's records, gambling premises and gambling bank accounts.
- V. Along with the gambling manager, developing internal controls to protect the organization's gambling assets and maintain proper accounting.
- VI. Presiding over organizations monthly meetings where the expenditure of gambling profits and gambling issues are considered; verifying that the gambling report is completed.
- VII. Assuring the accuracy of the G1 Lawful Gambling Monthly Summary and Tax Return and attachments, and the Monthly LG101 Schedule C/D, and signing the reports.
- VIII. Assuring that gambling funds have been spent only for authorized and approved lawful purpose contributions and allowable expenses.
- IX. The CEO shall appoint a Gambling Audit Committee made of 3-5 Club members plus the CEO and Gambling Manager. This appointment shall be for a period of 1 year.

SECTION 5. The Vice President shall maintain all Club memberships and provide a membership report at every Club meeting. Shall perform the duties of the president in case of the president's absence.

SECTION 6. The Secretary shall issue notices of all membership meetings and shall attend and keep the minutes of the same; shall have charge of all corporate books, records and papers, and shall perform all such other duties as are incident to his/her office. Meeting minutes will be posted on the Club website within three (3) days.

SECTION 7. The Treasurer shall have the custody of all moneys and securities of the corporation and shall give bond in such sum and with such sureties as the officers may require, conditioned upon the faithful performance of the duties of his/her office. He/she shall sign all checks of the corporation, shall keep regular books of account, and shall submit them, together with all his/her vouchers, receipts, records, and other papers, to the officers for their examination and approval as often as they may require and shall perform all such other duties as are incident to his/her office. The treasurer shall work with the Vice President to track membership and send renewal notices two (2) month prior to expiration. Treasurer has the authority with membership approval to sign for loans as directed.

SECTION 8. The positions of Trail Coordinator and Grooming Coordinator shall be elected positions but not considered Club Offices.

SECTION 9. The Trail Coordinator's duties shall consist of yearly grant in aid application, track trail work hours, submit for reimbursement for grant in aid, update and maintain land owner permits. They also are responsible for trail signage and working with the DNR on sign inventory.

SECTION 10. The Grooming Coordinator's duties shall consist of being responsible for establishing trail maintenance and grooming schedules. They are also responsible to develop a yearly budget.

SECTION 11. All officers must have dues paid in full for the duration of their term or such office shall be reelected upon default.

SECTION 12. The membership indemnifies all officers of loss.

SECTION 13. Any officer may be removed from office prior to the end of his/her term if:

- The offices own choosing
- A recommendation for removal by two-thirds of the voting members

SECTION 14. Filling Midterm Vacancy – Any officer vacancy between the annual meeting of the membership shall be filled by majority vote of the remaining officers. The person elected shall serve until the next annual meeting of the membership.

ARTICLE VIII FINANCE

SECTION 1. The funds of the corporation shall be deposited in such bank or trust company as the officers shall designate and shall be withdrawn only upon the check or order of the treasurer or president.

SECTION 2. The fiscal year of corporation shall be April 1st through March 31st.

SECTION 3. Any loan taken out by the Club must be signed by the President and one other Officer. The loan must also be approved by the Membership via formal vote.

ARTICLE IX AMENDMENTS

SECTION 1. Amendments to these By-Laws shall be presented to the membership for discussion thirty (30) days prior to the annual meeting and will be made by a vote of the membership.

ARTICLE X DISSOLUTION OF CORPORATION

SECTION 1. The Club may be dissolved at any time upon written consent of at least two-thirds of the general membership. Dissolution must be presented in writing by a member in good standing and read at a regular meeting of the club. The proposed dissolution shall then be laid on the table until the next regular meeting when it will again be read and accepted or rejected by a TWO THIRDS majority of the members of the voting body present or by proxy who cast a vote. In the event of dissolution, other than for purposes of reorganization, whether voluntary or involuntary, or by operation of law, none of the assets of the Club, nor any proceeds from the sale thereof, shall be distributed to any members. After payment of Club debts, assets shall be donated to another tax-exempt snowmobile Club. If no other tax-exempt snowmobile Club exists, another non-profit or charity may be selected by majority vote by the members who cast a vote.